

HENRY E. RIGGS SCHOOL OF APPLIED LIFE SCIENCES

Incoming Student Checklist

All Riggs School students are required to complete the below items by August 1 unless otherwise noted. If you have questions, please contact Student Affairs at Student_Affairs@kgi.edu.

All students are required to complete the [Student Health Verification forms](#) and submit by uploading the forms on the Student Health Services [BOX confidential site](#).

Complete the liability waiver form. | [Keck Graduate Institute Liability Waiver](#)

Complete this photo/video release form and be featured on KGI's social media channels! | [Social Media Photo/Video Release](#)

Follow KGI's social media channels: [Facebook](#) | [Instagram](#) | [Twitter](#) | [YouTube](#) | [Podcast](#) | [Flickr](#) | [LinkedIn](#)

All students will be connected to a peer mentor that will help support you throughout your first year at KGI. In order to learn more about you and your specific interests and experience, please fill out this questionnaire. | [KGI Peer Mentor Program Mentee Questionnaire](#)

ONLY PharmD, MEng, and MSGDA students need to complete the Laboratory Safety Training. Jasmine Yu, Laboratory Safety Manager, will email those student programs to complete their training during summer 2021.

All full-time students are required to have health insurance. More information regarding health insurance will be shared in mid-July. The student health insurance waiver deadline is September 13. | [Student Health Insurance](#)

All students can create their personal student email signature and student name tents. You can place your student name tents on your desk the first week of class. | [Student Items](#)

If you need accommodations, review the [Student Accessibility Services webpage](#).

If interested in housing, information can be found here. | [Housing Information](#)

Review these resources that are available to all Claremont College students, free of cost. | [Wellness and 7C Resources](#)

Every student is required to complete the QPR training. The QPR mission is to reduce suicidal behaviors and save lives by providing innovative, practical and proven suicide prevention training. | [Question, Persuade, Refer Institute Training Instructions](#)

Review all resources on this website. | [Being Successful at KGI](#)

Every student will be required to complete the following trainings: 1) Diversity, Equity, and Inclusion 2) Sexual Harassment Prevention and 3) Alcohol EDU training. An email will be sent out mid-June to students to complete the trainings.

KGI uses the Clifton's StrengthsFinder Assessment tool to help students learn more about themselves and how to apply their strengths in their academics, teams, and internships. Students will receive a unique link to take this 30 minute assessment. Please check your KGI email for the assessment link and code to complete it prior to Orientation.

Complete CITI training. | [Instructions](#)

All students (like faculty and staff) are required to assign KGI the rights to inventions created at KGI, in exchange for a share of any net proceeds from commercializing that invention | [Invention and Proprietary Information Agreement](#)

Please complete this form as part of your pre-orientation homework. This form will take approximately 20 minutes to complete. | [Pre-Orientation Homework Items](#)

Please review the laptop and software requirements. | [Laptop and software requirements](#)

Once you have completed all pre-orientation items, please sign this form acknowledging that you have completed everything by the deadline. | [Completion of pre-orientation items acknowledgment](#)