

# Fall 2020 Clubs & Orgs FAQ

Questions? Please email [student\\_affairs@kgi.edu](mailto:student_affairs@kgi.edu).

- 1) Where can I register my club/organization for the 2020-21 academic year?**
  - a. Students will receive the club registration form in the first Student Affairs weekly newsletter emailed out to students on Monday August 31<sup>st</sup>. After it will be posted on our Student Affairs website under Helpful Forms. All new and returning clubs must register their club for the 2020-21 academic year.
- 2) When is the deadline to register my club/organization?**
  - a. The deadline to register your club will be September 11, 2020 at 5 pm PST.
- 3) What happens if I have an incomplete club/organization application?**
  - a. Club/organizations who fail to complete their application on time or fully are at risk of losing their “starter” funding.
- 4) Is there an appeal process for decisions made by Student Government?**
  - a. Any clubs/organizations who are eligible for the appeal process will get information on how to appeal along with their decision made by Student Government.
- 5) Where can I learn more about active student organizations?**
  - a. Please visit the KGI Clubs and Organization website by clicking [here](#).
- 6) Are clubs and organizations going to receive funding for the 2020-21 academic year?**
  - a. If student clubs/organization complete the entire club registration form accurately, Student Government will review and approve starter funds. Please remember that Student Government funds are “starter” funds for each club to help their club funds begin.
- 7) Will clubs and organizations still have an opportunity to organize events?**
  - a. Yes, however clubs and organizations are encouraged to create virtual meetings and programs. Although KGI campus will still be open to all students. Clubs and organizations are required to follow CDC protocols when facilitating events. Each person must wear a face mask and keep six feet apart. Each room will have signs indicating how many people are allowed to be in each room due to practicing safe social distancing measurements. Please remember to bring your student ID card to swipe into buildings.
- 8) What are some platforms where we can organize virtual events?**
  - a. Student organizations are encouraged to create virtual programs. Some examples of virtual platforms are the following: Zoom, Skype, Google Hangouts, Slack, YouTube live, and Instagram live. All active clubs/organizations approved by Student Government will receive one professional Zoom login to have meetings over 40 minutes.
- 9) Will room reservations still be mandatory during the academic year?**



- a. Rooms will be at a first come first serve basis. There will be signs stating to continue to CDC protocols if sharing a room. There will be no room reservations for the fall 2020 semester.

**10) Can clubs and organizations still fundraise for the 2020-21 academic year?**

- a. Yes, clubs and organizations are advised to fundraise. Please complete the fundraising and donation request form by clicking [here](#). For the 2020-21 academic year, clubs/organization will be required to use the KGI event calendar system to collect funds. The event calendar PayPal fee is 2.2.%,+\$0.30 per transaction. No cash will be accepted for fundraising.

**11) Will clubs/organizations be reimbursed for food/meeting meals during the fall 2020 semester?**

- a. Due to COVID-19 and KGI being remote for the Fall 2020 semester, clubs and organizations will not be reimbursed for food/meeting meals.

**12) Where can I find student organized events?**

- a. Please find student organized events on the KGI calendar by clicking [here](#).

**13) What if I want to advertise our club/organization events?**

- a. If you would like to advertise your club/organization events, please complete the flyer request form by clicking [here](#). If it is approved it will be added to our weekly Student Affairs newsletter sent out every Monday. Each club/organization will also dedicate a student member to serve as the official KGI event calendar liaison. This student will be responsible for adding their club events on the KGI [Events Calendar](#). Please email [Andrea Mozqueda](#) to be added as your student club KGI event calendar liaison.

**14) Where can I learn more about student activities policies?**

- a. Please review the 2020-21 Student Activities Manual by [clicking here](#).

**15) Are funds rolled over to the next academic year?**

- a. Starter funds given to a club/organization will not roll over to the next academic year, they are only rolled over from Fall semester into Spring semester. However, any fundraised monies not used will be rolled over to the next academic year.