



Admissions Ambassador Program Letter of Recommendation

TO THE APPLICANT

Please complete this section, and then give this form to your recommender.

Name: _____

TO THE RECOMMENDER

We would greatly appreciate your candid evaluation of the applicant's performance and abilities, as applicable, and his/her potential for success in the Admissions Ambassador Program.

Recommender Information:

*Name: _____ *Position/Title: _____

*School/Organization: _____

*Email _____ *Phone: _____

Please answer the following question:

Would this student make a good ambassador for KGI and your program, and why?



Additionally, we request you assess the applicant's abilities in the following areas:

Your Recommendation:

1=Below Average

2=Average

3=Good

4=Excellent

5=Superior

N/A=No opportunity to observe

* Oral Communication (Speaks clearly with precision and accuracy, without ambiguity)	
* Written Communication (Writing is precise, accurate, grammatically correct, and unambiguous)	
* Leadership (Takes initiative and motivates others)	
* Ethics (Displays honesty, integrity, and ethical behaviors)	
* Empathy (Considerate, sensitive, and tactful, in response to others)	
* Reliability (Dependable, responsible, prompt, and thorough)	
* Judgment (Displays critical thinking skills, common sense, and decisiveness)	
* Interpersonal Relations (Able to get along well with peers and superiors)	
* Adaptability (Reacts well to stress, is poised and controlled)	
* Professional Appearance (Maintains good personal hygiene, appropriate attire, well-groomed)	

***Recommendation (check one)**

- I highly recommend this applicant
- I recommend this applicant
- I recommend this applicant, but with some reservations
- I am not able to recommend this applicant

Signature: _____ Date: _____

Please return this recommendation form to admissions@kgi.edu.

We invite you to learn more about the KGI Admissions Ambassador Program by visiting us online at www.kgi.edu.

***Required field**